

## VISITOR MANAGEMENT SYSTEM

Optimize Your Visitor Management Process



Facial



Palm Vein



Access Card



QR Code

## About VMS



- An automated visitor registration system which works with QR code
- A web-based application which can be installed in cloud or at local server
- Can be integrated with ACX's access control system and Lift Destination Control System for optimized automation

## Advantages

### Time and Operation Efficiency

Speeding up registration and verification processes to enhance the daily operation efficiency and productivity via technology instead of traditional manual check in procedure.

### Cost Saving

Automating and streamlining visitor registration means the cost of processing each visitor is reduced, and the cost can be saved significantly in long term.

### Improve Building Security

Scramble QR codes are time & frequency-restrained which changes in every second, and it is impossible for security breach and counterfeiting.

### Visibility and Accountability

All access records and booking details are trackable. Information of each visitor is captured and recorded in detail reports.

# Pre-register Visitors

## Booking Stage

1. Host login ACX web VMS and invite a visitor by inputting visitor's information
2. The server will send a confirmation e-mail to the host and another email with QR code to the guest.



## Check-in Stage

1



Registered guest scan QR code to retrieve their information

2



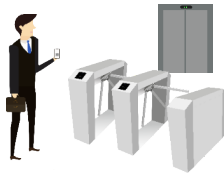
Receptionist verifies guest's identity by checking ID card. (Optional : Take picture for facial recognition access control)

3



After verification, guest can use their mobile QR code or a QR code label as a temporary pass.

4



Visitor enters the turnstile and lift with QR code

5



Host gets e-mail to notify guest's arrival

6

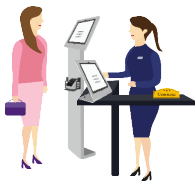


Visitor can exit the building by scanning the QR code on turnstile

# Walk-in Visitors

## Check-in Stage

1



Walk-in guest have to make registration at reception counter

2



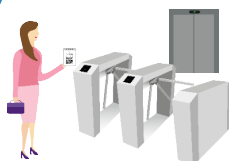
Open ACX VMS app on tablet, input guest's info

3



Receptionist checks access right with host and prints name badge for guest

4



Visitor enters the turnstile and lift with QR code

5



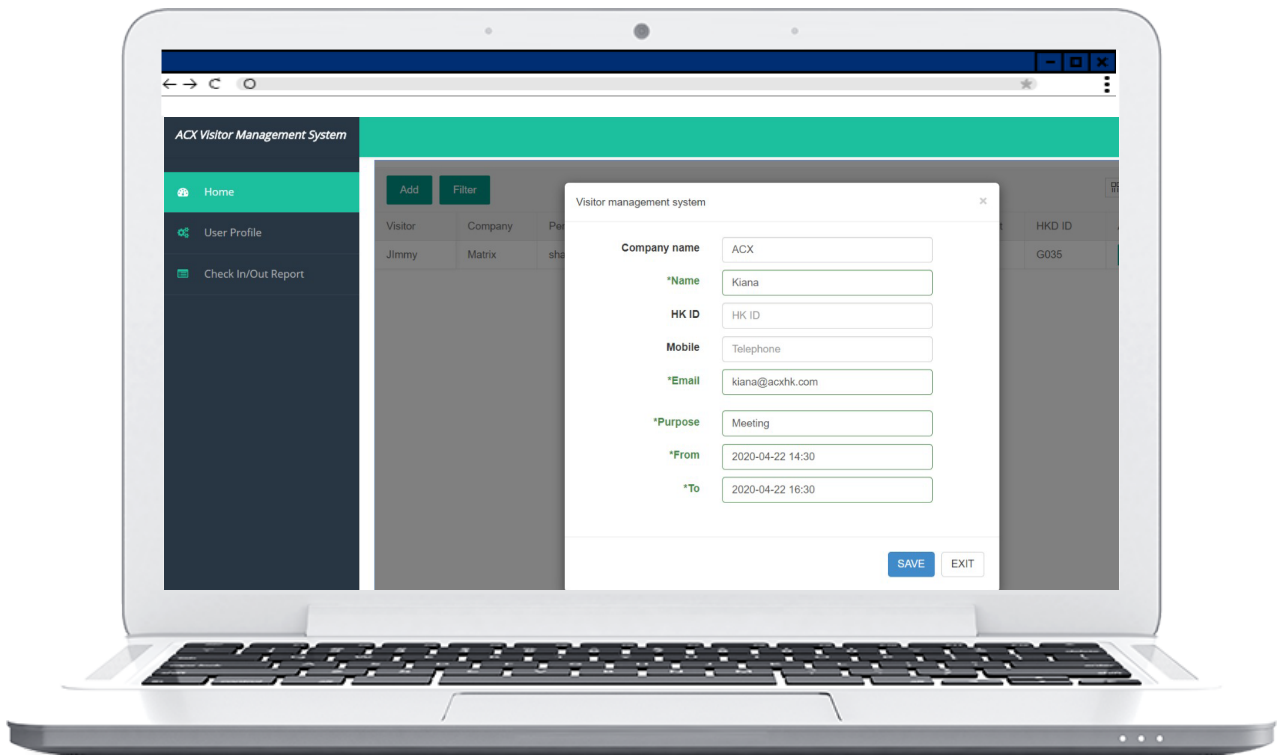
Host gets e-mail to notify guest's arrival

6



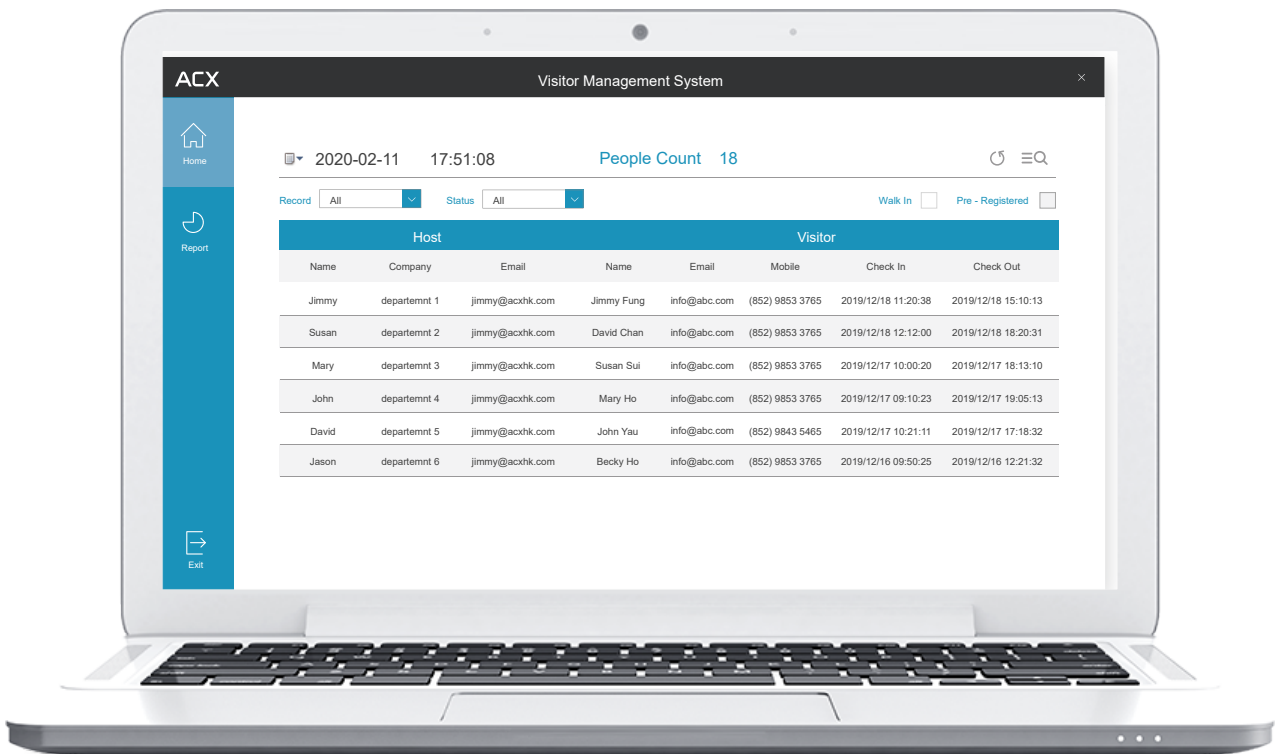
Visitor can exit the building by scanning the QR code on turnstile

## VMS Web Portal Interface



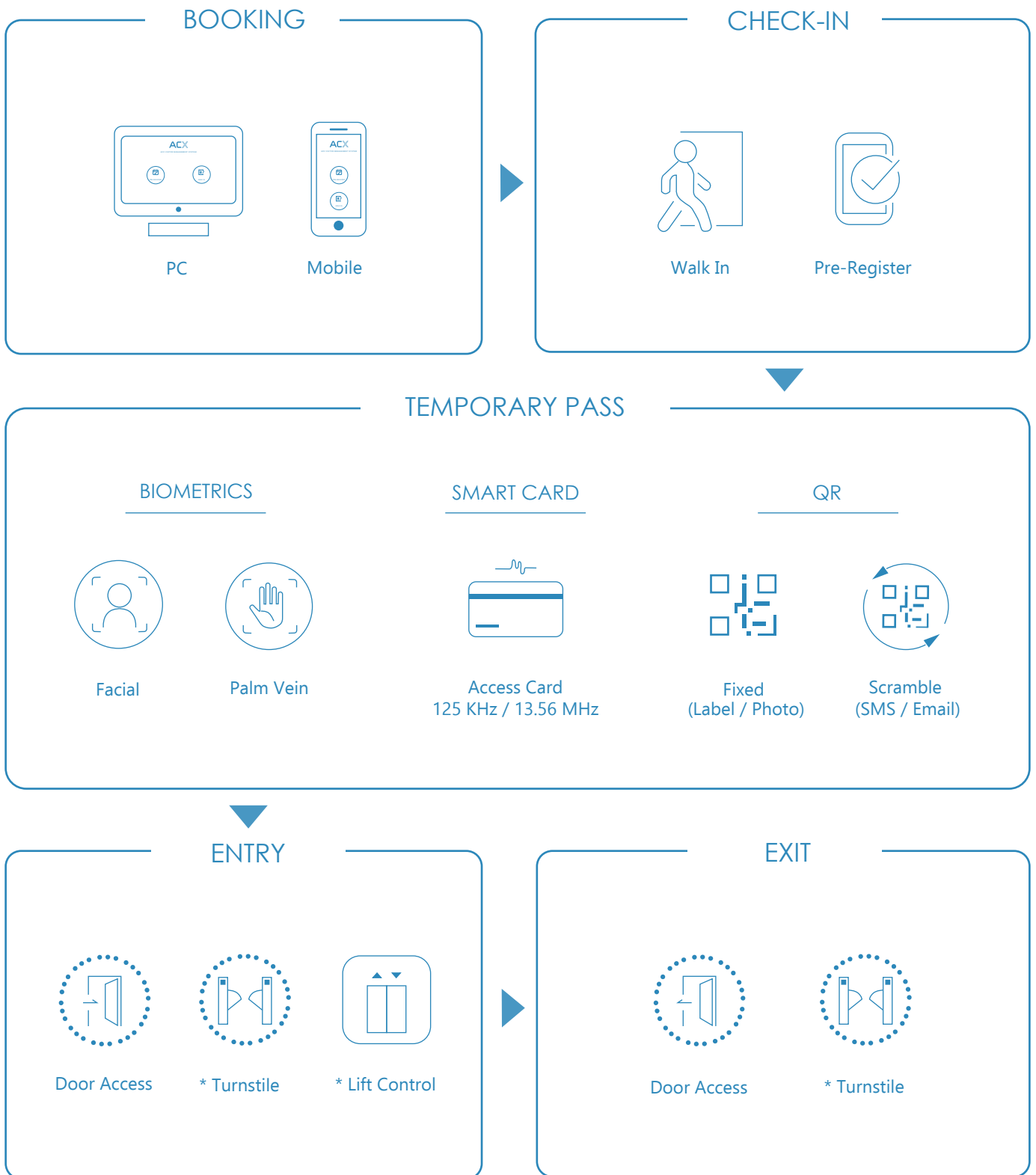
Complete the visitor invitation and registration via web portal

## Reception VMS Backend Interface



Visitors' arrivals and departures record tracking

# Operation Flow



\* Integration with turnstile and lift destination control available

**ACX**

[www.acxhk.com](http://www.acxhk.com)